



Job Description EVAW Treasurer

November 2022

Set up in 2005, EVAW (End Violence Against Women) is a UK-wide coalition of more than 120 women's organisations (including frontline support services, researchers, trade unions and human rights groups) working to end violence against women and girls (VAWG) in all its forms, including: sexual violence, domestic violence, forced marriage, FGM, stalking and harassment, child sexual exploitation, trafficking and prostitution. We are a policy and campaigns organisation challenging Government and civil society to address and prevent VAWG.

We are seeking a new Treasurer to join the EVAW Board and become part of our active and committed Board of Trustees. This person will be an accountant or finance professional with experience of financial management. Knowledge of charity finance, accounting, governance and fundraising is desired.

The Treasurer provides oversight of financial strategy, planning, systems and controls for ensuring that EVAW is in a sound financial position to deliver on its objectives, and for ensuring that Board decision-making takes full account of relevant financial considerations. They will be willing to chair a small sub group of the Board with oversight of Finance and Fundraising matters.

Training on governance will be offered.

Experience of the women's sector is desirable and a commitment to EVAW's feminist values is essential. EVAW is, as ever, committed to increasing the diversity of the Board of Trustees and applications will be warmly welcomed from Black and minoritised women and Disabled women.

Overall aims and purpose of the role

- Take responsibility for the core governance of EVAW, including strategy, organisational development and leadership of the charity in line with the intersectional feminist values which are at the heart of our work and in accordance with legal requirements of the Charity Commission.
- High level of attention and commitment to the short-medium-long term needs of EVAW.
- Have a mind at all times to the positioning of EVAW in relation to members, partners, survivors, Government and media.

What is involved

- The ability to engage with and commit time to the role of Trustee which involves a commitment of approximately 10 hours per quarter.

- Attending quarterly and occasional additional Board meetings
Preparation for meetings involves at least a couple of hours reading.
Papers for Board meetings are sent a week in advance.
Quarterly meetings are usually 10am-1pm on Wednesdays online but some will be in person going forward.
- Attending EVAW's AGM.
- Attending and chairing the Finance sub-committee.
Subgroup meetings are also held quarterly in advance of full Board meetings.
They are usually online and last for one hour.
- Working closely with the Director team and bookkeeper to provide oversight of systems, processes, financial performance, risk and key financial and regulatory decisions.
- Advising trustees on financial performance, fundraising and key strategic decisions.
- Providing oversight of regulatory compliance issues on behalf of the Board of Trustees.
- Ad hoc support of the Director team where financial issues arise.
- Assist with the induction of new Board members, once established on the Board, in order that the Board is always growing and making the best of the women it has.
- Be across key EVAW campaign priorities, input into strategy development and help hold the Director team to account for delivery of these.
- The exercise of Board responsibility for governance, strategy and performance management, as well as leadership of the charity in accordance with Charity Commission requirements.

Requirements

- Sign EVAW Trustee Code of Conduct and work according to its values and expectations.
- Undertake specific and core governance training, as appropriate, particularly where you commit to additional Board responsibilities.

Practicalities

- All reasonable travel, overnight, subsistence and other expenses incurred doing Trustee work are paid by EVAW promptly on submission of an expenses claim in accordance with EVAW's guidance.
- Save for expenses and appropriate training, this role is not remunerated.
- EVAW encourages and will pay for training in relation to Trustee role.
- The EVAW Board and Director team will provide induction for new Trustees when they join the Board.
- Some Trustees will be enabled by their organisation to attend meetings and undertake other EVAW work (eg interview panels) during their working day time, while others are not.
The Board tries to balance this and arrange meetings to suit women whatever their work commitments and location.

If you would like to discuss this exciting opportunity further, please submit your CV along with a brief summary of your interest to:

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